



# PDU & FU Desk Officers

The Interreg IVB  
North Sea Region  
Programme



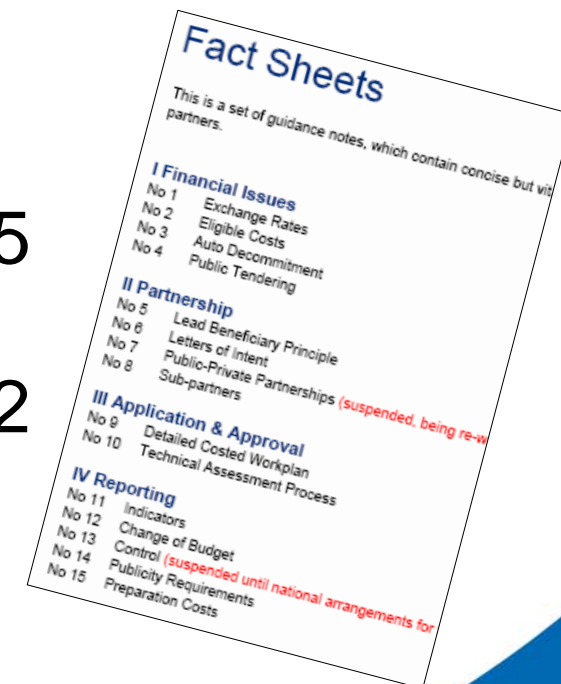
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# Fact Sheets – a selection of 3

In the order of a project lifecycle:

- Preparation Costs      Fact Sheet 15
- Budget Changes      Fact Sheet 12
- Exchange rates      Fact Sheet 1
  
- All downloadable: homepage, Document library





# Conditions for preparation costs

## As to Time, Type and Amount

- Earliest: 12 months before start of project eligibility
- Directly: Related to the project development
- Maximum: €20.000 ERDF or 2% of the eligible total (whichever is the lower)
  
- The form is downloadable with our Fact Sheet 15



# Budget Changes 1

A budget is an ex-ante costed workplan!

Budget changes are possible (see Fact Sheet 12)

- on beneficiary level - within beneficiaries
  - between budget lines - within the periods
  - with respective reasoning ( if  $< 10\%$  ) and
  - through written approval by the Secretariat.
- 
- Welcome to the workshops on finances tomorrow



## Budget Changes 2

Best apply together with a report!

Please supply a table like 6.1 from the application

- on beneficiary level
- three columns: 'old', 'new' and 'changes'
- with respective reasoning ( at least if  $< 10\%$  )
  
- Welcome to the workshops on finances tomorrow



# Exchange rates 1

## Three versions to start with

- Beneficiaries > € > Lead B. > € > Secretariat
  - Beneficiaries > \$ > Lead B. > \$ > Secretariat
  - Beneficiaries > \$ > Lead B. > \$ > Secretariat
- € stands for Euros, \$ for all other currencies
- Payments may be made in any currency used in our NSR Programme area



## Exchange rates 2

# The Secretariat works in Euros

- Exchange rates: published in the official journals of the EC
- Inofficially on <http://ec.europa.eu/budget/inforeuro/index.cfm>
- Updating documents, always apply previous month's rate
- All discrepancies and disadvantages from currency operations rest with the project.
- Point of Reference is Regulation 1083/2006, Article 81